



POSITION DESCRIPTION

Position: *Launch & Project Engineer*

Created: *05/30/2024*

Responsibility Level:

A Volta Launch & Project Engineer's main objective is to support Volta customers during new product launches. This will include support in terms of project management, system integration, manufacturing readiness support at customers facilities, and customer training. This position reports to the VP of Engineering and will be located at the Holland, MI office.

Typical Duties:

1. Ensure customer success integration and launching Volta on their platforms
2. Engineering design and schematics for customer applications
3. Training of customer team and any documentation that is unique to the program
4. Onsite support during launch
5. Field diagnostics
6. Maintain Open issues list and champion the closure of open items during launch
7. Project manage other in-house engineering projects when time allows.
8. Conduct all work activities following company safety policies and procedures
9. Perform other duties as assigned by Manager

Position Requirements:

1. BSME, BSMT, or BSEE in Electrical Engineering or related field
2. 5+ years Engineering/Engineering Internship experience
3. Understanding of electronic schematic symbols and basic circuits
4. Highly proficient in MS Office Suite
5. Ability to communicate effectively and professionally with a variety of internal and external customers.
6. Technical writing skills
7. Willing to travel to support customer when needed

Preferred Qualifications:

1. Ability to influence and build customer trust.
2. Requires the use of independent judgement, responsible actions, and professionalism in all customer dealings.
3. Ability to construct cross-functional project teams and complete programs on schedule.
4. Ability to balance the requirements of performance, cost, and manufacturability.
5. Ability to solve complex technical problems (problem-solving).
6. CAN experience considered a plus.
7. Experienced with 3D CAD, Autodesk Inventor, and PDM software preferred.
8. Experienced with RapidHarness software preferred.

Working Conditions:

This position is located in a single shift production facility. The position may require work with potentially hazardous products in a controlled, safe environment.