

## POSITION DESCRIPTION

Position: *Launch & Project Engineer*

Created: *02/05/2021*

### Responsibility Level:

A Volta Launch & Project Engineer's main objective is to support Volta customers during new product launches. This will include support in terms of project management, system integration, manufacturing readiness support at customer facilities, and customer training. This position reports to the Customer Engineering Launch Manager and will be located at the Holland, MI office.

### Typical Duties:

1. Ensure customer success integration and launching Volta on their platforms
2. Engineering design and schematics for customer applications
3. Training of customer team and any documentation that is unique to the program
4. Onsite support during launch
5. Field diagnostics
6. Maintain issues list and champion the closure of open items during launch
7. Project manage other in-house engineering projects when time allows.
8. Conduct all work activities following company safety policies and procedures
9. Perform other duties as assigned by Manager

### Position Requirements:

1. BSME, BSMT, or BSEE in Electrical Engineering or related field
2. 5 or more years Engineering/Engineering Internship experience
3. Understanding of electronic schematic symbols and basic circuits
4. MS Office tools
5. Word, Excel, PowerPoint, and Visio experience preferred
6. CAN experience considered a plus
7. Good customer communications
8. Technical writing skills
9. Willing to travel to support customer when needed
10. Experienced with 3D CAD, Solid Works preferred.

### Working Conditions:

This position is located in a single shift production facility. The position may require work with potentially hazardous products in a controlled, safe environment.